

# WYOMISSING AREA SCHOOL DISTRICT 2013-4563

## Minutes February 25, 2013

The regular meeting of the Board of School Directors convened at 6:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

### Board Members Present:

Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mrs. Helm, Mr. Larkin, Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer.

### Administrative Staff Present:

Mrs. Vicente, Mr. Stem, Mr. Fries, Mr. Griscom and Mrs. Morett.

### Attendees:

Jeffrey Litts, Esq, Kegel Kelin Almy & Lord, LLC, Becca Gregg, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

### MEETING ANNOUNCEMENTS

Following the roll call by the recording secretary, Mrs. Butera welcomed everyone and announced that Executive Sessions were held at 5:00 p.m. on February 12, 2013 to discuss personnel issues; February 25, 2013 at 7:30 a.m. to discuss legal issues, and at 5:00 p.m. to discuss personnel issues. No action was taken at any session. Another Executive Session will be held following the meeting to discuss legal matters.

The following meeting schedules and locations were announced:

- Technology Committee Meeting – February 27, 2013, 12:00 p.m.
- Personnel/Policy Committee Meeting – March 5, 2013, 5:00 p.m.
- Finance/Facilities Committee Meeting – March 6, 2013, 12:00 p.m.
- School Board Business Meeting – March 11, 2013, 6:00 p.m.
- Curriculum Committee Meeting – March 13, 2013, 2:30 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

### REPORT FROM STUDENT REPRESENTATIVE

June Chiango reported on the following activities at the Jr./Sr. High School:

- March Madness three-on-three basketball tournament fundraiser.
- Junior Danielle Carabello was awarded a national leadership award through Widener University at the National Constitution Convention Center. Of 1000 juniors nominated, 270 received an award.
- Wrestling is competing in districts.
- The junior high play, *Oklahoma*, will be presented March 1-2.
- Model UN Club competed in the national conference February 14-17. Winning accolades were Doug Brown, Peter Sayde, Jack Davis, and the delegation of Caroline Pattillo and Nick Bellman winning the gavel and, therefore, their entire committee.

### PUBLIC COMMENT

None.



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## **ROUTINE APPROVALS**

### MEETING MINUTES

Upon a motion by Mrs. Seltzer, second by Mrs. McAvoy, the Board approved the following minutes.

- January 14, 2013 Business Meeting with Committee Reports
- January 28, 2013 Regular Business Meeting

Yeas: Bamberger, Butera, Davis, Larkin, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon a motion by Mr. Painter second by Mrs. Davis, the Treasurer's Report for January 2013 was accepted as presented.

Yeas: Bamberger, Butera, Davis, Larkin, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

### PAYMENT OF BILLS

Upon motion by Mrs. Helm, second by Mrs. Seltzer, payment of bills for the month of January 2013 was approved.

Yeas: Bamberger, Butera, Davis, Larkin, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

## **SUPERINTENDENT'S REPORT**

### **A. CURRICULUM/ TECHNOLOGY**

Upon a motion by Mrs. McAvoy and second by Mrs. Seltzer, the Board approved the Curriculum/Technology agenda item as follows:

Several members discussed the pros and cons of scheduling snow make-up days during spring break. Although they have been scheduled this way for a few years, this is the first time spring break will actually be impacted. Mr. Stem said he hopes to begin discussing the 2014-15 calendar in October to allow for more stakeholders to be involved.

1. Approved 2013-14 District Calendar.

Yeas: Bamberger, Butera, Davis, Larkin, Helm, McAvoy, Portner and Seltzer.

Nays: Painter. Motion carried.



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**B.      FINANCE/  
FACILITIES**

Upon a motion by Mr. Portner, and second by Mrs. Davis, the Board approved the Finance/Facilities agenda items as follows.

During discussion Mrs. Helm requested that the item to approve modifications to the contract with Consolidated Engineers be voted on separately. Mr. Portner and Mrs. Davis agreed to the amended motion.

Mrs. Davis expressed appreciation to Carpenter Technology Corp. and the Reynolds for their donations.

1. Approved Budget Transfers in the amount of \$7,158.
2. Approved grant through the Development Office from Carpenter Technology Corp. in the amount of \$11,400 to be used for document cameras. This will amend the 2012-13 Budget as follows:

<u>Revenue</u>		<u>Expense</u>	
6920	\$11,400	2818-758	\$11,400
Contributions/donations		New AV/Tech equip – DW	
<u>from private sources</u>			
Total	\$11,400		\$11,400

3. Approved donation through the Development Office from G. David & Louise J. Reynolds in the amount of \$300 towards the District's communications system.
4. Approved BCIU Budget for 2013-14  
*Background information: Act 102 of 1970 requires the BCIU to prepare an annual budget for approval by its member school districts. The 2013-14 budget requires no increase in revenue from 2012-13 from school districts. This budget is for mandated services only and does not include fee-for-service or federally funded programs.*
5. Approved contract with Jody Maryniak for speech therapy services at a rate of \$55 per hour, not to exceed two days per week for the remainder of 2012-13.
6. Approved contract with Easter Seals for speech and language pathology services at a rate of \$65 per hour, not to exceed 20 hours per week for the remainder of 2012-13.

Yeas:    Bamberger, Butera, Davis, Larkin, Helm, McAvoy, Painter, Portner and Seltzer.

Nays:    None. Motion carried.



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Upon a motion by Mrs. Seltzer, and second by Mrs. McAvoy, the Board approved the Finance/Facilities agenda items as follows.

During discussion Mrs. Helm expressed concern regarding the cost to rebid the project. Mrs. Bamberger explained that this would likely be more cost effective and timely than starting over with another engineering firm especially if we want to have the boiler work done over the summer. Mr. Fries agreed that postponing the project could in the long run cost more money due to emergency repairs and the inefficiency of the existing system.

7. Approved modifications to the contract with Consolidated Engineers dated April 12, 2012 for the following additional work: (1) revising the plans and specifications, and (2) preparing documents to rebid the project for the boiler room related systems and equipment only and reviewing such bids, and increase the fees and expenses paid to Consolidated Engineers in an amount not to exceed \$6,000 for services and \$1,000 for printing, but billed on an hourly basis pursuant to the hourly rates in such contract and for actual printing expenses.

Yeas: Bamberger, Butera, Davis, Larkin, McAvoy, Painter, Portner and Seltzer.

Nays: Helm. Motion carried.

### C. PERSONNEL/ POLICY

Upon a motion by Mrs. Davis, second by Mrs. Seltzer, the Board approved the Personnel/Policy agenda items as follows:

1. APPROVED COLLECTIVE BARGAINING AGREEMENT  
*Background information: The Collective Bargaining Agreement between the Wyomissing Area School District Board of School Directors and the Wyomissing Area Education Association is effective July 1, 2011 through June 30, 2014.*

#### 2. RESIGNATIONS

##### a. Supplemental Staff

- 1) **Justin Burk**, Jr. High Assistant Coach-Girls Soccer, resignation effective last day worked October 22, 2012.
- 2) **Krysten Irzyk**, Jr. High Head Coach-Girls Soccer, resignation effective last day worked October 22, 2012.
- 3) **David Clewell**, Jr. High Assistant Coach-Boys & Girls Track, resignation effective February 20, 2013.



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### 3. LEAVE OF ABSENCE

#### a. Professional Staff

- 1) **Nicole Wentzel**, Special Education Teacher, JSHS, update effective date of Family Medical Leave to February 7, 2013 with a return to work date to be determined.
- 2) **Sarah Rugg**, Kindergarten Teacher, WHEC, Family Medical Leave effective on or about May 13, 2013 until the end of the school year.
- 3) **Jennifer Wise**, Math Teacher, Jr./Sr. High School, update effective date of Family Medical Leave to February 18, 2013 followed by a Leave of Absence for the 2013-14 school year. Return to work will be the beginning of the 2014-15 school year.

#### b. Support Staff

- 1) **Karen Rapp**, Food Service Worker, JSHS, return from Family Medical Leave effective February 11, 2013.
- 2) **Dori Noecker**, Instructional Aide, WHEC, unpaid leave of absence, February 13, 14, 15, 18, 19, 20, 21, 22, 2013.

*Background information: Ms. Noecker was approved at the December 3, 2012 Board Meeting for a leave of absence on or about March 14, 2013 returning to work on or about March 23, 2013. The previously approved March leave dates will be cancelled per the employee in lieu of the February dates.*

- 3) **Lauren Yelinek**, Special Education Instructional Aide, WHEC, unpaid leave of absence November 4, 5, 6, 7, 8, 2013.
- 4) **Benito Diaz**, Custodian, WHEC, Family Medical Leave effective February 14, 2013 until a date to be determined.

- 5) **Patricia Magrann**, Instructional Aide, WHEC, unpaid leave of absence, March 4, 5, 6, 7, 8, 2013.  
*Background information: Ms. Magrann was approved at the January 28, 2013 Board Meeting for a leave of absence March 13, 14, 15, 2013 which will be cancelled per the employee in lieu of the new dates listed above.*

### 4. APPOINTMENTS

#### a. Supplemental Staff

- 1) **Eric Winson**, Junior High Head Coach-Baseball, for the 2012-13 school year at a stipend of \$1,946.



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- 2) **Eric Storch, Jr.** Varsity Assistant Coach-Baseball, for the 2012-13 school year at a stipend of \$1,119.
- 3) **Timothy Hetrich**, Junior High Assistant Coach, Boys' & Girls' Track, for the 2012 13 school year at a stipend of \$1,487.
- 4) **Ryan Yanchocik**, Junior High Assistant Coach-Baseball, for the 2012-13 school year at a stipend of \$1,223.

## 5. SUBSTITUTES

a. Professional Staff (Additions pending receipt of required paperwork)

- 1) **Amy Boyer**, Teacher
- 2) **Barbara Burke**, Teacher
- 3) **Brandy Drago**, Teacher
- 4) **Elise Lytz**, Teacher
- 5) **April Pierson**, Teacher
- 6) **Scott Swope**, Teacher
- 7) **Dianne Torres**, Nurse
- 8) **Wendy Ertel**, Nurse

## 6. VOLUNTEERS

## 7. POLICIES

Second reading/adoption of the following policy:

333 Professional Development

Yeas: Bamberger, Butera, Davis, Larkin, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

## OLD BUSINESS

None.

## NEW BUSINESS

None.

## UPDATE FROM ORGANIZATIONS

None

## ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mr. Larkin to adjourn at 6:26 p.m.

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Corinne D. Mason  
Board Secretary